

January 7, 1971

MEMORANDUM

TO: The Boston Redevelopment Authority

FROM: Office of the Director

SUBJECT: Proposed Salary Increases for Employees with January
Pay Anniversary Dates

Attachment A lists 50 employees with January Pay Anniversary dates proposed for salary increases. Each individual has been recommended by their Supervisor - Project Director and/or Department Head for their annual increment.

Of the 50 employees proposed, 3 noted with an asterisk (*) - 1 clerical and 2 professional - are recommended for promotion to fill vacancies and 6 noted by a number sign (#) are recommended for reclassification to the next higher grade at a lower step with salary increase equivalent to a step increase.

The cost of the proposed increases in Attachment A amounts to \$495 weekly on the payroll.

Attachment B is the appropriate vote for Attachment A.

Attachment A - Salary Increases for Employees with January
Pay Anniversary Dates

Attachment B - Vote for Attachment A

Personnel #2 - Salary Increases for Employees with January
Pay Anniversary Dates

RECLASSIFICATION OF EMPLOYEES WITH JANUARY EMPLOYMENT ANNIVERSARY
DATES TO SALARY RANGE & STEP PLAN AND POSITION CLASSIFICATION PLAN

	<u>Name</u>	<u>Position</u>	<u>G-S</u>	<u>Salary</u>	<u>Review</u>	<u>Position</u>	<u>G-S</u>	<u>Salary</u>
		<u>Class.</u>			<u>Date</u>	<u>To</u>	<u>Class.</u>	
1.	Friedman, Elliot	Sr.Adm.Asst.III	15-2	\$15,625	7/1/68	Sr.Adm.Asst.III	15-3	\$16,386
2.	Otis, Samuel	Arch.Coordinator/ Des. Rev. Asst.	15-2	15,625	7/1/68	Arch.Coord./ Des.Rev.Asst.	15-3	16,386
3.	Griffin, Ambrose	Dir.Prop.Mgmt.	14-5	16,323	1/27/58	Dir.Prop.Mgmt	14-6	17,119
4.	Adams, Basil	Civil Eng. V	14-4	15,565	7/1/68	Civil Eng.V	14-5	16,323
5.	Hunt, John	Civil Eng. V	14-4	15,565	7/10/67	Civ.Eng. V	14-5	16,323
6.	Tomasz, John	Civil Eng. V	14-3	14,843	7/21/69	Civ.Eng. V	14-4	15,565
7.	Joy, Thomas	Chief Acct. II	13-1	12,200	1/3/66	Ch.Acct.II	13-2	12,790
8.	English, Kenneth	Sr. Technician	12-4	12,671	1/15/62	Sr.Technician	12-5	13,285
9.	Tashjian, Philip	Sr.Adm.Asst.I	12-2	11,530	1/27/64	Sr.Adm.Asst.I	12-3	12,087
10.	Myers, Marcia	Sr. Planner	12-1	11,000	7/6/66	Sr.Planner	12-2	11,530
11.	Coffey, William	Reloc.Officer I	12-1	11,000	1/27/64	Reloc.Off.I	12-2	11,530
12.	Greenhill, Blanche	Sr.Bus.Rel.Spec.	11-5	11,948	1/15/62	Sr.Bus.Rel.Sp.	11-6	12,525

Attachment A - 1/7/71

<u>Name</u>	<u>Position Class.</u>	<u>G-S</u>	<u>Salary</u>	<u>Review Date</u>	<u>To</u>	<u>Position Class.</u>	<u>G-S</u>	<u>Salary</u>
13. Joyce, William	Sr.Bus.Rel.Spec.	11-5	\$11,948	7/22/63		Sr.Bus.Rel.Sp.	11-6	\$12,525
14. Murphy, James	Sr.Bus.Rel.Spec.	11-5	11,948	1/13/58		Sr.Bus.Rel.Sp.	11-6	12,525
15. Donham, Paul	Planner IV	11-5	11,948	7/14/69		Planner IV	11-6	12,525
16. Flaherty, Lawrence	Accountant IV	11-4	11,398	7/11/63		Acct. IV	11-5	11,948
17. Dobie, John	Architect II	11-3	10,874	7/6/66		Arch. II	11-4	11,398
18. Woronoff, Bernard	Ch.Draftsman	11-2	10,375	1/15/68		Ch.Draftsman	11-3	10,874
19. McMahon, James	Sr.Bus.Rel.Cl.Ex.	11-1	9,900	1/2/63		Sr.Bus.Rel. Claims Examiner	11-2	10,375
20. King, Esther	Sr.Bus.Rel.Spec.	11-1	9,900	1/22/58		Sr.Bus.Rel.Spec	11-2	10,375
21. Sims, Lucille	Planner III	10-5	10,732	7/6/66		Planner III	10-6	11,249
22. McInnis, Francis	Bus.Rel.Spec.IV	10-4	10,240	7/23/58		Bus.Rel.Sp.IV	10-5	10,732
23. Hounsell, Marguerite	Bus.Rel.Spec.IV	10-3	9,771	1/1/68		Bus.Rel.Sp.IV	10-4	10,240
24. Kennedy, Martin	Rehab.Con.Anal.IV	10-3	9,771	1/23/67		Rehab.Con.An.IV	10-4	10,240
25. Mayall, Laurence	Ch.Draftsman	10-3	9,771	1/3/62		Ch.Draftsman	10-4	10,240
26. Nicholls, Bertram	Rehab.Con.Anal.IV	10-2	9,325	1/1/68		Rehab.Con.An.IV	10-3	9,771
27.#Burke, Robert	Asst.Legal Off.	10-2	9,325	7/1/68		Asst.Leg.Off I	11-1	9,900

Name	Position Class.	G-S	Salary	Review		Position Class.	G-S	Salary
				Date	To			
28. Melville, Francis	Asst.Site Off.Mgr	9-5	\$9,638	1/2/64		Asst.Site Office Mgr.	9-6	\$10,10
29. Crichlow, Sara	Home Guid.Sp.II	9-4	9,198	1/17/66		Home.Guid.Sp.II	9-5	9,63
30. Collatos, George	Rental Asst.	9-4	9,198	1/23/67		Rental Asst.	9-5	9,63
31. Lewis, Major	Bus.Rel.Spec.III	9-3	8,779	1/29/68		Bus.Rel.Sp.III	9-4	9,19
32.* Menino, Thomas	Bus.Rel.Spec.III	9-3	8,779	1/1/68		Bus.Rel.Sp.III	10-3	9,77
33.# Humphrey, Thomas	Sr.Draftsman II	9-2	8,380	7/21/69		Ch.Draftsman	10-1	8,90
34. Wolpert, Ann	Librarian	9-2	8,380	7/17/67		Librarian	9-3	8,77
35. Connolly, Barbara	Admin.Asst.I	9-2	8,380	1/27/64		Adm.Asst. I	9-3	8,77
36. Baker, Leon	Neigh.Org.Sp.III	9-1	8,000	7/7/65		Neigh.Org.Sp.III	9-2	8,38
37.# Lee, Peter	Supt.of.Maint.II	8-5	8,666	7/14/69		Supt.of Prop. Mgmt. II	9-4	9,18
38. Clark, Beverlee	Admin.Secy	8-5	8,666	7/18/60		Admin.Secy	8-6	9,07
39. McDermott, Margaret	Purch.Asst.	8-4	8,272	1/6/64		Purch.Asst.	8-5	8,66
40. Creedon, Barbara	Neigh.Org.Sp.III	8-3	7,897	1/22/68		Neigh.Org. Spec. III	8-4	8,27

<u>Name</u>	<u>Position Class.</u>	<u>G-S</u>	<u>Salary</u>	<u>Review Date</u>	<u>To</u>	<u>Position Class.</u>	<u>G-S</u>	<u>Salary</u>
41. Trainor, Richard	Asst.Site Off.Mgr	8-3	\$7,897	1/2/63		Asst.Site Off. Mgr.	8-4	\$8,272
42. Carroll, Catherine	Admin.Clerk I	7-5	7,814	1/21/63		Admin.Clk I	7-6	8,185
43.* Lynch, Marilyn	Reloc.Spec.I	7-2	6,805	1/29/68		Reloc.Spec.II	8-2	7,540
44.# Monterio, Muriel	Reloc.Spec.I	7-2	6,805	1/29/68		Reloc.Spec.II	8-1	7,200
45.# McCall, Josephine	Reloc.Spec.I	7-2	6,805	1/29/68		Reloc.Spec.II	8-1	7,200
46. Rivera, Juanita	Admin.Clk. I	7-1	6,500	7/29/68		Admin.Clk.I	7-2	6,805
47. Pollack, Barbara	Secy Steno II	6-4	6,767	7/16/62		Secy Steno II	6-5	7,085
48. Parker, Gillie	Home Guid.Asst.II	6-1	5,900	7/10/67		Home Guid.Asst II	6-2	6,175
49.# Mayers, Ann	Asst.Cashier	5-5	6,478	1/2/63		Cashier I	6-4	6,767
50.* Greifeld, Joan	Sr.Clk.Typist	4-5	5,992	1/17/66		Secy Steno I	5-5	6,478

* Promotion - to fill vacancy

Reclassification to higher grade with salary increase equivalent to step increase.